



A.M.D.G CRESCENT COLLEGE COMPREHENSIVE S.J.

**Board of Management Meeting at Crescent College Comprehensive on
Wednesday, 13th September, 2017 at 4.00 p.m.**

AGREED REPORT

Minutes: The minutes of the June meeting were approved. There were no matters arising.

Correspondence: Correspondence since the last meeting was circulated and discussed.

Principal's Report: The board heard a report from the Principal on recent events at school.

Child Protection: There were no cases to report.

Finance: The Finance sub-committee chair reported from the most recent committee meeting. The school is in a strong financial position and all forecasts are good.

Ethos: Fr Provincial will visit the school on 11th October. The board was invited to attend the school mass on 29th September. This mass will honour the occasion of the beatification of John Sullivan SJ and Bishop Brendan Leahy will be the celebrant. The Education Delegate informed the board about a middle management course being offered by the Province this year.

Staff/School:

- The board received the resignation of Mrs Jen Cusack, one of the school's Home Economics and Irish teachers and a Kairos Retreat Director. It thanked Mrs Cusack for her many years of service to Crescent and wished her well in her new position.
- An application for Carers Leave, one for Maternity Leave and six applications for Personal Leave were approved. A Board may grant personal leave to a teacher for any reason which the school considers sufficient; consequently the Board respectfully reminds teachers to please give the reason the leave is required when making the request. The Board asked the Principal to remind staff of this.
- All recruitment reports from interviews held since the last meeting were approved. The post of Sports Co-ordinator is currently being recruited, as are two posts for Junior Cycle Co-ordinator.
- The schedule of posts for this year was circulated and approved.
- The board also approved the schedule of duties for Deputy Principals.
- A list of all non-teaching staff in the school was provided to the board.
- Two tour applications were presented. One was deferred subject to clarification on a vetting issue. The other was declined due to lateness of the application.
- The Principal reported on current numbers in the school, which stand at 884 students.

SSE:

- The board heard an excellent presentation on Leaving Cert 2017 results by the Deputy Principal, Mrs Mulcahy. It congratulated students and staff on their achievements.
- The Admissions Policy was reviewed and no changes were made.
- In an update on buildings the Principal reported that the design consultants had been appointed and that architects were currently working on sketches for the location of the new classrooms.
- Feedback from parents on priorities for development was circulated for discussion at the next meeting.
- The Principal gave an update on the ICT project. She thanked the ICT Co-ordinator and all involved in overseeing this project.

Bereavements: the board offered its condolences to Mr Brendan Lunn on the death of his father and to Mrs Deirdre O'Sullivan on the death of her mother.

Congratulations: the board congratulated Emma Lynch and her husband James on the occasion of their wedding this summer. It also congratulated past pupil Gary Guinane on his achievement in being awarded the Reddington Scholarship this year.

Members expressed their appreciation of refurbishment works which happened in the school over the summer break. The board thanked Mr Pat and Mrs Ann McCoy for all their efforts in carrying out this work.



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