



Crescent College Comprehensive S.J. Parents' Council

Parents' Council - Annual General Meeting

Dear Parent(s)/Guardian(s),

Notice is hereby given, that the Annual General Meeting of the Crescent College Comprehensive Parents' Council shall take place on **Thursday, 30th September 2021 @ 8.00 pm** remotely (details of Zoom Meeting to follow).

Agenda is as follows:

Welcome

Board of Management Finance Subcommittee Report

Social & Cultural Update

Chairperson's Report

Parents' Council Guest - Chairperson, Board of Management

Parents' Council Guest – School Principal

Election of Female Parent Representative to Board of Management (Note 1)

Parents' Council Election (Note 2)

AOB

All parents/guardians are invited and are welcome to attend on the evening.

Sincerely,

Corey Morson

Corey Morson - Chairperson, CCC Parents' Council

(Note 1) Election of Board of Management Members (Female Representative):

- The election of parent's nominees to the Board of Management (One male and one female) shall take place at the A.G.M. prior to the Council election when applicable.
- Nominations for these posts shall be forwarded to the Secretary of Parents Council in writing at least eight days prior to the AGM. No nomination accepted after that date.
- Please email cccparentscouncil@gmail.com if interested.
- All nominees must be present on the night of the AGM.

(Note 2) Rules as per constitution for the Election of the new Council.

- Only members of the Parents' Association are eligible for election or co-option to the Council. (All parent(s)/Guardian(s) of children currently attending school are considered members of Parents Association)
- Nominations for election shall be accepted at the Annual General Meeting, such nominations having been proposed and seconded by other members of the Association
- In any case where the nominee is not present at the Annual General Meeting, his or her nomination must be submitted to the Secretary in writing by the nominee before or at the Annual General Meeting and must carry the nominee's consent and the names of the proposer and seconder, both must be members of the Parent's Association and must attend the Annual General Meeting.
- A minimum of eight members and a maximum of eleven members shall be elected at the A.G.M of the Parents Association
- Two members may be subsequently co-opted by the incoming Council.
- The Chairperson and the Secretary shall retain their respective offices until the first council meeting and may be members of the incoming council.
- Where either the Chairperson and/or Secretary do not wish to retain their position on the Council or they are no longer eligible to be members of the Association (i.e., as their children have finished their education in Crescent College Comprehensive S.J.), an additional member(s) can be elected at the A.G.M. to replace them.
- If the list of nominations for vacancies exceeds the available places to be filled, the eleven candidates with the highest number of votes from a single ballot shall be deemed to be elected.
- Each voter must vote for eleven candidates from the nomination lists.
- Voting shall be by secret ballot.

(For more information re: parent's council please visit the school app or website)