



A.M.D.G.

**CRESCENT COLLEGE COMPREHENSIVE S.J.**

DOORADOYLE, LIMERICK V94 W6W8

## **Board of Management Meeting 13<sup>th</sup> December 2023 Agreed Report**

### **Minutes**

The minutes of the November meeting were reviewed and signed by the Chair of the Board.

### **Matters Arising and Correspondence**

The Board of Management reviewed the minutes of the previous meeting. There were no matters arising.

The board reviewed all incoming correspondence. Internal Fundraising committee will investigate the possibility of some type of card machines to facilitate fundraising within the school.

The Student Council Leaflet (make up of the council) was made available to the Board and the Board signed off the Student Council constitution.

### **Principals Report**

The Principal updated the board on all school related matters which have occurred since the last board meeting.

### **Child Protection / Child Protection Report**

The Child Protection report was available for the board to review. There were no issues to report at this meeting.

### **Health & Safety**

In light of the ongoing building works, health and safety within the school is being kept under review to identify any areas of concern. The principal and H&S officer are meeting weekly to look at all aspects. There are no outstanding issues. All emergency and fire exits are in compliance with Health and Safety practices.

### **Anti-bullying**

Nothing was reporting under Anti-bullying.

### **Common Application System Update 2024-2025**

The CAS opened on 2nd October. Applications numbers are similar to last year. Applications received for right and non-right of entry.

### **Policies and Procedures:**

School Tour Policy:

The draft school tour policy has been reviewed by the Board. A sub committee including teachers will be formed to review the policy in greater detail, once the Board are happy with the revised draft policy it will be given to the staff and parents council for review before finalization and ratification.

The next policy which will be reviewed by the new board will be the Acceptable Usage policy.



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### Finance

The report from the FSC meeting which was held on the 5<sup>th</sup> December was made available to the Board. This contained information on the final results for the academic year 2022-2023 including income, expenditure, balance sheet and cashflow and YTD results for 2023-2024.

### Ethos

The Board discussed the Ethos Report for December.

### Student, Staff & Parents

The On-line claim report for October was available for the Board.

Personal Leave: The Board approved 9 personal leave applications, 1 parental leave applications and 2 career break applications.

Two school tours applications were submitted to the Board – German trip to Berlin and Business trip to Brussels. They were both approved in principle by the Board pending further information.

The Board was notified of the suspension of 1 student

### SSE/Improvement

The building work is ongoing with further parts of the school being completed per schedule of works. The Admin / Reception block is on target to be open on the 8<sup>th</sup> January 2024

Redhill project: The Design team will be appointed in January.

School campus development: fundraising will continue for further school campus development.

### All other Business

*The Board would like to acknowledge the generosity of the staff and parents who carry out the voluntary work they do on behalf of the college for the benefits of its students.*

The current Board will come to the end of term. Some of the current Board members will remain on the new Board.

### Next Board meeting

**The next Board meeting will take place on Wednesday 17th January 2024.**