



A.M.D.G.

CRESCENT COLLEGE COMPREHENSIVE S.J.

DOORADOYLE, LIMERICK V94 W6W8

“Crescent College Comprehensive SJ incorporates the characteristics of Jesuit Education. It seeks to develop fully each student’s religious, moral, social, intellectual, physical and cultural sensibilities. As an important means of doing this, the school strives to create a strong sense of community between parents, students and teachers.”

Application Process

1. A meeting of Third Year parents is convened at which the concept of Transition Year is explained. During this meeting, the parents are informed of the format of Transition Year at Crescent College Comprehensive SJ. The application and selection process is explained.

2. To apply for a place in Transition Year:

Students are required to submit a detailed application form on or before the deadline date. No late applications will be accepted after the deadline date. On this form the student will outline the commitment that they will give if they are offered and accept a place on the programme.

Fully completed applications must be submitted via the Compass App. The full application form and selection process must be signed by the pupil and parent.

3. Selection Process: The T.Y. Admissions Committee will be responsible for assessing applications and offering places. The committee will comprise of the Programme Coordinator, Third Year Head, Deputy Heads and T.Y. Year Head. Staff members may be asked for their professional opinion in relation to the applicants’ suitability for the programme.

3. The criteria to be taken into consideration in this selection process include:
 - Application Form
 - Proven engagement with all aspects of school life, inside and outside the classroom
 - Behaviour since first year
 - Attendance
 - Punctuality
 - School assessment of the ability of a student to work as part of a group
 - School assessment of the ability of a student to undertake individual learning
 - Motivation and willingness to engage with the programme.
 - The overall good of the programme will also be a consideration.

4. The criteria outlined above, the Application Form, and the Professional Advice and Judgements of the teaching staff will be critical factors in determining a student’s admission on to the Transition Year Programme.

5. The Transition Year Admissions Committee reserves the right to interview students and/or their parents in relation to their applications and their suitability for participation.

6. Where there are more applicants than places available and students are deemed to be equally weighted, an independently verified random selection process will apply.

7. Students and parents will be informed via a letter of confirmation through the Compass App. of the outcome of the Transition Year application process.

8. Please note that, in the event of there being more places available for Transition Year than applicants, places will be offered only to students for whom School Management believes the programme to be suitable as set out in the above criteria.

9. Programme Fees: The programme fee is set annually by the Board of Management and it is intended to assist in defraying costs associated with the various activities and courses fundamental to the programme.

10. Appeals In the case of a student who is not offered a place by the T.Y.O Admissions' Committee, an appeal may be made in writing to the Principal within 10 school days of the date places were offered. The appeal will be heard within 10 school days of receipt of the appeal. In the case of a student who is not offered a place by the Principal on appeal, a subsequent appeal may be made in writing to the Board of Management within 10 school days of the date on which the Principal issues his written decision. The appeal will be heard by the Board of Management at its next scheduled meeting.

The school reserves the right to remove a student from the Programme if there is a lack of engagement in the curriculum by students. This includes non-participation in the work experience programme, curricular and extra-curricular activities.

Parent/Guardian:

Student: